



SUMMER CAMP APPLICATION GUIDE



We are excited your camper is interested in joining us for Summer Camp. This Application Guide will review the requirements for the Summer Camp application and help walk you through the process. If you have any questions, please reach out to the Camper Admissions Team at Camper@RoundupRiverRanch.org or 970.524.5713.

New families: to start an application, [click here](#). **Returning families:** login to your account by [clicking here](#).

Home Page (Please read the instructions on the Parent Dashboard Home Page)

- Use the tabs at the top left of the page (just under the Roundup River Ranch logo) to navigate the application.
- Begin by clicking on the Enrollment Tab.

Enrollment Page

- On the Enrollment tab, select the session for your diagnosed camper under "Summer Camp" and click "Save and Continue"
- [Complete the Enrollment Questions](#) on the next page. Then click "Save and Continue"
- After answering the enrollment questions, you will be advanced to the Forms page

Forms Page

- Click on the link that says Forms for (camper's name)
- Scroll to the bottom of the page to see the required forms
- Complete all required forms including:
 - *On-site Camp Consent Waivers*
 - *Specialty Provider Clinic Note:* This is a copy of their most recent visit within a year of the camp session and provides details on all their current health conditions. This note must be from your specialty medical provider and is **not an after-visit summary**. We will accept Clinic Notes from a Telehealth visit.
 - *Colorado State Immunizations:* Based on our licensing, it must be on the Colorado State Form, not a list of immunizations in any other format.
 - *Behavioral Support Form*
 - *Accommodations and Considerations*
 - *Flu Vaccine*
 - *COVID-19 Vaccine card*
 - *COVID-19 Testing Consent*
 - *Medical Information Form* (includes emergency contact, insurance, etc.)
 - *Allergies and Dietary Restrictions Form*
 - *Medications, Vitamins and Supplements Form*
 - *Session's Transportation Form*
- Additional forms may appear as you answer questions on the forms listed above, based on your camper's medical needs. The additional forms may include:
 - *Anaphylaxis Action Plan*
 - *Asthma Action Plan*
 - *Seizure Action Plan and Seizure Form*
 - *IEP/BIP Upload*
 - *Type 1 Diabetes Form*

Notifications confirming that your Summer Camp application is complete will be sent via email as soon as possible after review. Please contact us if you think you have completed the application but have not received an email confirmation. **Completion of the application means that your camper has been added to the lottery selection process. It DOES NOT mean you have been accepted to camp.**

If you have any questions, or need assistance completing the application, please reach out to the Camper Admissions Team at Camper@RoundupRiverRanch.org or 970.524.5713.

